

Version 3.0 **BECOMING AN AFROX SUPPLIER**

April 2017

Afrox strives to implement best in the class Procurement practices, and continually seeks ways to reduce the total cost of its purchases without compromising quality or service. In its business dealings, Afrox strives to be honest and fair. Afrox will vigorously, but always fairly compete, complying with all laws protecting competition and the integrity of markets.

The safety of our customers, employees and other stakeholders are of paramount importance to Afrox.

CODE OF CONDUCT FOR SUPPLIERS

Afrox is committed to comply with all applicable laws and regulations, to uphold human rights, labour standards and to protecting the environment. Afrox also support the principles of the United Nations Global Compact. We expect our suppliers to share this commitment, and to this end Afrox has published the Code of Conduct for Suppliers. Current and prospective supplier should view this document which outlines Afrox's expectation in the course of procurement, supply, supply chain management and dealing with suppliers.

PREFERENTIAL PROCUREMENT IN AFROX

The primary function of Procurement is to find safe, reliable, cost effective suppliers to support Afrox's business areas. Therefore, preferential procurement in Afrox is commercially oriented, with a focus to strive for appropriate access for constructive participation by Black Owned and Black Woman Owned businesses in sourcing activities. These businesses will not be treated differently from the norm with regards to quality, commercial standards, expected service level delivery, health/safety/environmental or any technical requirements.

STANDARD CONDITIONS OF PURCHASE

These standard conditions establish expectation from Afrox and its suppliers and define the terms of trade on which Afrox purchasing is done.

AFROX IS A MEMBER OF THE LINDE GROUP

Afrox is a part of the Linde Group, one of the world's leading gases companies. The Linde Group employs approximately 65 500 employees in more than 100 countries.

As part of a global company, Afrox also embraces the Global Sourcing of products.

AFROX SUPPLIERS

Suppliers are added to the Afrox supplier list based on business need, or as an outcome of the Afrox supplier selection process. Suppliers to be added to the Afrox supplier list will receive a Vendor Addition Form and have to submit this document with support documentation to the Procurement department of Afrox. Suppliers will only be added after:

- 1. The Conclusion Of The Supplier Selection Process
- 2. The Receipt Of The Completed Vendor Addition Form (Completed In Full)
- 3. Company Registration (Certified Copy)
- 4. Vat Registration (Including Ownership)
- 5. Tax Clearance Certificate (Certified Copy)
- 6. Owner/Director Id (Certified Copy)
- 7. Original Cancelled Cheque/Bank Letter
- 8. BBBEE Verification Certificate
- 9. Acknowledgement Of Understanding And Compliance To The Code Of Conduct For Suppliers
- 10. Written Acceptance Of The General Conditions Of Purchase
- 11. Receipt Of Trade References Where Asked
- 12. Random Credit Status Verification

Without the above information and required supporting documents received by Procurement, timely processing cannot be done.

SUPPLIER SELECTION CRITERIA

For relevant purchases, Afrox follows the Category Management process – a global methodology used in the Linde Group. This methodology provides transparency and objectivity to the selection of suppliers and provides a measurement tool in the supplier performance management process. It provides a consistent and structure approach to selecting suppliers. The selection process is applied by a cross-functional team so decisions are agreed and jointly owned.

WHO DO YOU CONTACT?

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